



North Carolina Association for Developmental Education

Executive Board and Officers

Ashley Parrott, President
Dustin Sharp, President-Elect
Jennifer Leigh, Past President
Wes Anthony, Professional Liaison
LaKisha Cherry, Secretary
LaRonda Lowery, Treasurer
Cherise Millsaps, Conference Site Coordinator

Jennifer, NCADE President
c/o Pitt Community College
P.O. Drawer 7007
Greenville, North Carolina 27835
(252) 493-7744
www.ncade.net

2017-2018

Tammy Bishop, Awards Chair
Laura Kalbaugh, Membership Chair
Kris DeAngelis, Webmaster
Maria Sarah, Eastern Regional Chair
Lucretia White, Eastern Regional Co- Chair
Gabiella McCutchen, Central Regional Chairs
Joanna Bolick, Western Regional Chair

EXECUTIVE BOARD MEETING MINUTES

Wednesday, October 4, 2017

Sheraton Greensboro at Four Seasons – Joseph’s Restaurant
3121 West Gate City Boulevard, Greensboro, NC 27407

6:30 p.m. – 8:30 p.m.

Members Present: Jennifer Leigh, President; LaKisha Cherry, Secretary- Elect; Ashley Parrot, President-Elect; LaRonda Lowery, Treasurer; Lucretia White, Eastern Regional Chair; Joanna Bolick, Future Eastern Regional Chair and Tammy Bishop, Awards Chair

I. **CALL TO ORDER**

President Jennifer Leigh called the meeting to order at 6:30pm.

II. **APPROVAL OF MINUTES**

Jennifer Leigh approved the meeting minutes via email from the June 5th meeting and Tammy Bishop seconded them, so the minutes were approved.

III. **REPORTS**

- Treasurer Report: Currently there is approximately \$11,000 in the NCADE checking account and it is currently \$24,307.48 in savings.
- Awards: Hilda Barrow will be in Greensboro for the conference and Tammy Bishop will introduce her before she presents her award.
- Professional Liaison: Jennifer Leigh stated there was no update.
- Membership: Jennifer Leigh stated there was no membership update.
- Webmaster: Jennifer Leigh stated there was no web update.

IV. **OLD BUSINESS**

- Conference change- Hoot and Holler will now be on Thursday during the luncheon instead of Friday at the breakfast.
- The board decided that the following people should sit on the stage during the conference:
 - Thursday: Jennifer Leigh, Ashley Parrott, LaKisha Cherry, and Dr. Oz
 - Friday: Jennifer Leigh, Ashley Parrott, Dustin Sharp, and Patti Levine

V. **NEW BUSINESS**

➤ Conference Changes

- Prior membership vote suggested that the conference will remain on the first week of October. However, Cherise motioned to change the date to the last week in September (September 26 and 27, 2019) on the odd year from the System Office conference. Cherise also suggested to change the conference location to a cheaper venue, so she has volunteered to help the board find another.
- Jennifer motioned that we will no longer pay speakers for conferences both Regional nor State and Cherise seconded that motion. In addition, a guest speaker will not be required during the regional conferences either and if there is one they will not be paid.
- Cherise also proposed that during the year that we have our conference with the System Office that NCADE will only have a breakfast in place of the conference.
- LaKisha proposed moving the conference for 2019 to Charlotte and for the board to take bids from potential hotels to find a cheaper venue. It was also suggested that we look at potentially holding the conference at possibly Wake Tech or Central Piedmont Community College.
- Cherise proposed that the 2019 conference will determine what dates we use during 2021.
- Joanna Bolick requested that the 2018 Western Spring Conference be on April 6th at AB Tech. Tammy Bishop requested that the Eastern Spring Conference be held on April 13th at Wayne Community College. Those members within the Central region will be allowed to choose between the two regions which Spring Conference to attend.

➤ Open Positions

- The Secretary-Elect position will be vacant for this year once LaKisha is sworn in to the Secretary position. The Treasurer-Elect's position will do the same as LaRonda continues as the Treasurer.

VI. **NEXT MEETING**

- The next meeting will be Friday, January 26th at Wake Technical Community College- North Campus.
- Time: TBA

VII. **ADJOURNMENT**

- **Motion:** Jennifer motioned for dismissal; properly seconded by Lucretia, the meeting was adjourned at 8:30 p.m. at Joseph's Restaurant at the Sheraton Four Seasons Hotel.

Respectfully Submitted,

LaKisha D. Cherry, Secretary